

MICHIGAN STATE UNIVERSITY

Memorandum

Date: May 8, 2012

To: Dr. Linda O. Stanford, Associate Provost for Academic Services

From: Nicole Rovig, University Registrar

Subject: Utilizing Veterans Education Benefits for Approved Programs of Study at Michigan State University

The Office of the Registrar is responsible for certifying veteran's education benefits on behalf of MSU and the Department of Veteran Affairs. We have recently received several inquiries from academic units and students regarding the process for utilizing veteran's education benefits for non-credit certificate programs.

According to the [GI Bill website](#), the GI Bill is available for training at Non-College-Degree (NCD) Institutions. Such institutions may offer certification and training programs in areas such as HVAC Certification, Truck Driving, EMT Certification, and Barber/Beautician School. All programs require approval by the State Approving Agency.



Office of the Registrar

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The State Approving Agency has approved MSU to certify all degree-granting programs and university-level certificates, such as those offered by the MSU Institute of Agricultural Technology. These programs and certificates are identified in the [Academic Programs Catalog](#). A listing of graduate certificates approved at the university-level is available at:

<http://www.reg.msu.edu/AcademicPrograms/Programs.asp?PType=GC>.

Certificate and non-credit programs approved at the department or college level, that is, those that:

(1) are a distinct entity not related to a degree program, (2) do not appear on the MSU transcript, and (3) do not require university-level approval, are not eligible for State Approving Agency approval.

In sum, no certificate programs approved at the department or college level or non-credit programs will be submitted to the State Approving Agency. In addition, academic units are not authorized to obtain approval through the State Approving Agency as their own entity. Thus, MSU students are unable to use their GI Bill benefits if they are pursuing non-credit programs or certificate programs approved at the department or college level.

Questions regarding the certification of veteran's education benefits should be directed to Reg@msu.edu or (517) 355-5032.